



Solera Health & Wellness Fair

**Saturday, November 11, 2017
9:00am—12Noon**

SHOW APPLICATION

SHOW SPONSOR



Joyce Reed Your Solera Specialist!

Business Name: _____ Phone: _____
 Address _____ Cell # _____
 City, State: _____ Zip: _____ Contact: _____
 Email: _____ (all contact is by email; please print legibly)

Ballroom space: \$175.00 Quantity: _____ What are you exhibiting? _____

Premium Space (Foyer Entry; limited spaces available): \$200.00 Quantity: _____

*Each space includes a 'draped' table and 2 chairs. Any unoccupied table will be removed by 8:30am—NO EXCEPTIONS. **Vendors will NOT be allowed to set up after 8:30am.***

*I DO NOT need the table in my space; check here: _____ I DO NOT need a table cloth; check here: _____
 Table cloths are available upon request.*

Electrical: YES NO

YES, I have a large exhibit and need to be against a wall or window.
 Spaces that are next to an 'exit' door shall NOT be blocked by displays, furniture, etc.

Coffee and water will be provided for vendors in the kitchen area starting at 6am.



Palm Dignity, Our Show 'Bag Sponsor' at this event!

Payment type (check one): Business checks only Money Order Cashiers Check
 VISA MasterCard Discover American Express
 Name as it appears on card: _____ Exp Date: _____
 Card number: _____ SEC # _____
 (AMEX is 4-digits)
 Billing address (if different from above): _____
 City, State, Zip: _____

Ballroom Space total: \$ _____ Premium Foyer Space Total: \$ _____

Total to be processed to credit card: \$ _____

Vendors are required to donate a raffle gift; valued at **\$25.00 or more**. You are encouraged to hold raffle drawings at your table for leads. NO other raffle drawings will be conducted and attendees DO NOT have to be present to win. **It is the responsibility of the vendor to contact raffle prize winners.** Raffle drawings are advertised to the residents and the public as a tool to create excitement and show attendance.

The show will be advertised in both Solera Star Magazine and The Vegas Voice Magazine October and November issues plus The Vegas Voice website.

SIGNATURE IS REQUIRED BY ALL SHOW APPLICANTS

I agree that all the above information is true and accurate. If paying by credit card, I am the authorized signer and the credit card is valid for payment processing. Credit cards will be processed upon receipt by **The Vegas Voice**.

Declined credit cards and checks with insufficient funds will be charged a \$50.00 processing fee.

Authorized Signature: _____

Print Name: _____

Date Signed: _____

Email or fax application to: debbie@thevegasvoice.net or by fax: 702-666-0427

Spaces will NOT be secured without payment and the signed application. Mail checks to:
 The Vegas Voice 2880 Bicentennial Pkwy #100-244
 Henderson, NV 89044



The Solera Health & Wellness Fair is produced by The Vegas Voice.



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DID YOU KNOW?

Spaces/Payment: Spaces for the event are 'First-Come, First Serve'. We reserve NO vendor space without payment. Applications must be received with payment to secure the space. You may pay with credit card or business check. All credit cards and checks will be processed upon receipt.

Failure to Occupy the Space: If the vendor does not occupy the space assigned to them **at least 30 minutes prior to the show opening**, The Vegas Voice has the right to resell the space without a refund to the original vendor. The space is the property of show management at its' choosing. If the vendor cancels for any reason, the vendor will not be entitled to any refund. There are no exceptions.

Exhibit Spaces: Each vendor space location is assigned by Vegas Voice personnel. Vendors will not choose space locations unless you wish to renew the space you had previously at this event (please let us know on your application form).

Facility Requirements: Vendors are not allowed to use interior or exterior walls, inside or outside of the facility to staple, screw or drill any items or products into the facilities property, nor chairs, walls or tables. No exceptions.

Music/Sound in Exhibit Space: Any sounds or music from your exhibit space must be kept to an audible level as not to annoy other vendors or the show attendees.

Facility Housekeeping: The vendors agree to clean up after themselves before, during and after the event is over removing all trash, cups, paper, etc. Vendors must keep their exhibit space clean and clear of unnecessary items that may prevent show attendees from moving around aisles.

End of Show: Vendors **MUST NOT** remove or dismantle exhibits to leave the show prior to the published end time. Failure to comply may result in forfeiture of you attending any other events held by The Vegas Voice. This disrupts the show, other vendors, is unprofessional and disrespectful to show attendees.

Electricity: All vendors receiving electrical in their exhibit space must use extension cords (at least 25 ft or more) that are commercial; 3-prong grade. Bring a power strip if you need more than one outlet. If you do have these items, the venue will not be able to provide power to you. **Limited spaces with electrical are available; call or email us for details and spaces. There is no fee for electrical.**

Wi-Fi: Wi-Fi will be provided to you for use by the facility. If you need Wi-Fi, please let us know when you arrive.

Loading and Unloading: All vehicles used for unloading and locating must be removed from the loading area as quickly as possible as not to obstruct walkways and sidewalks or delay other exhibitors from unloading or loading their products and exhibits. You should check-in and find your space first to find the most accessible entrance to unload.

**There will be NO early set-up Friday; set up begins Saturday at 7am; the show starts promptly at 9:00am.
Vendors must be ready and in their spaces by 8:30am.
NO tables will be removed or moved in the room after 8:30am.**

***There are NO REFUNDS unless the show is cancelled by The Vegas Voice or the facility.
Liability and Insurance: All vendors must obtain their own insurance at the vendors own expense.
The Vegas Voice nor the facility is liable for any loss, damage or injury to any person(s) or product(s). By signing the attached 'confirmation application' page, you are complying with these Rules and Regulations for trade shows that you participate in through The Vegas Voice.***

This show is managed and produced by The Vegas Voice.

